

## RESUME CRITIQUE

Resume of: \_\_\_\_\_ Feedback from: \_\_\_\_\_

Please read over your partner's resume and provide detailed feedback on the following aspects. For each item please specify:

- (a) what you like about it
- (b) suggestions for improvement

### 1) Overall formatting

*I.e. Are the different fonts easy to follow? How is the spacing? Etc.*

### 2) Organization

*I.e. Are the different sections easy to find? Are they named/organized appropriately? Is everything listed in a logical order?*

### 3) Job descriptions

*I.e. Are the responsibilities listed below each job well-worded and easy to follow? Any recommendations of things to change or add?*

### 4) Qualities the resume shows

*I.e. What does the resume tell you about the author? (List qualities that come to mind.)*

### 5) Overall impression

*I.e. What do you like about the resume? How could it be improved?*